

Frequently Asked Questions

BSPS Cervical Screening Implementation



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General

Question	Answer
Who are Berkshire and Surrey Pathology Services (BSPS)?	Berkshire and Surrey Pathology Services (BSPS) is one of the largest NHS pathology networks in the country. Its four partner Trusts are Frimley Health, Royal Surrey, Royal Berkshire and Ashford and St Peters NHS Foundation Trusts.
Why are samples coming to BSPS?	NHS England has commissioned BSPS to be the laboratory services provider for primary HPV screening to the new NHS South East region and Dorset.
Where are samples being tested?	All samples will be tested at the cytology laboratory at St Peters Hospital, Chertsey.

Sample pick-up

Question	Answer
Who will collect our samples and at what times?	Samples will continue to be collected by your current Pathology provider at the same time. BSPS transport services will then collect the samples from your current Pathology provider, and deliver them to the cytology laboratory at St Peters Hospital, Chertsey.
Where do I put samples for collection?	All cervical screening samples must be placed in the BLUE bags provided to you by CellPath.

<p>When will I receive the BLUE bags for specimen collection?</p>	<p>Blue specimen bags will be delivered with your 'welcome packs' one week before our service commences during November. If you have not received these please call the HPV Helpdesk on 01932 726622</p>
<p>What do I do if Transport has not arrived to collect my cervical screening samples?</p>	<p>In the first instance, please call your current Pathology provider's sample collection team.</p>

Consumables

Question	Answer
<p>What consumable kits will I be able to use for sample collection?</p>	<p>Only ThinPrep consumables can be used for primary HPV testing. Any samples taken with SurePath consumables will not be accepted for testing.</p> <div data-bbox="890 920 1254 1256" style="text-align: center;"> </div> <p>If you use SurePath consumables at the moment, these will be replaced with ThinPrep consumables by BSPS a few days before our service commences.</p>
<p>What do I do with old stocks of consumables?</p>	<p>If it is ThinPrep, please continue to use it as normal, taking care to put the completed pot in a Blue specimen bag. All SurePath consumables will be collected by BSPS a few days before our service commences, and exchanged for ThinPrep consumables. Any SurePath stock not collected should be disposed of accordingly.</p>
<p>How do I order consumables?</p>	<p>Consumables will be delivered directly to your surgery/clinic by our consumable supplier, CellPath. Standing orders for delivery have already been set up with CellPath in accordance with your current sampling activity. If additional consumables are required, please contact CellPath on 01686 611333 and ask for customer care or email</p>

	info@cellpath.co.uk
What do I need to do when the BSPS service commences to ensure I receive consumables?	Nothing. BSPS will ensure you have a starter pack and consistent supply of consumables thereafter.
What if I run out of supplies before the next delivery is scheduled?	If additional consumables are required, please contact CellPath on 01686 611333 and ask for customer care or email info@cellpath.co.uk

IT- requests & results

Question	Answer
How do I request a test?	You will need to generate an electronic request form using our Online Ordering system - BSPS ICE, which is accessed using a link from your current Practice electronic management system. 'Step-by step' guidance on how to request tests and enable your Practice management system to receive HPV results back from BSPS ICE will have been provided within your welcome pack. If you have misplaced your copy of the 'step-by-step' guidance, please call the BSPS HPV Help Desk on 01932 726622.
What is BSPS ICE?	A standalone electronic ordering system dedicated to the BSPS HPV cervical screening service.
Who do I contact if I'm having issues with using ICE?	Please call the BSPS HPV Help Desk on 01932 726622.
How do I access new and historic results?	Historic results will have been sent to you by the previous provider and can be viewed in OpenExeter. New results will be sent to you via MESH to your Practice system mailboxes and can also be viewed directly in ICE or OpenExeter.
I don't have access to ICE to request tests, what do I do?	If you don't have access to ICE please contact the BSPS HPV Help Desk on 01932 726622. HMR101 forms can be used in the short-term where ICE is not available, but where ICE is available, to reduce the potential for errors, it must be used.

	<p>HMR101 forms are accessed via 'Open Exeter':</p> <ol style="list-style-type: none"> 1. Search for and select the patient using their NHS number. 2. Click on HMR101 form A5 (2009) 3. Print the HMR101 and fill in the clinical details / signature / sample taker code / LMP / condition and reason for test manually.
Can I place an order in ICE before taking the sample?	Requests should not be placed before the sample is taken, as important clinical information that is required for effective screening will not have been gathered.
Will my ICE look different to how it does now?	BSPS ICE is a different system to your current ICE system, and so may well have a slightly different 'look and feel' but is the same underlying application. Placing a request in BSPS should be very similar to the process you are used to. An ICE User Guide has been issued with the welcome pack. Should you have any questions, please contact the BSPS HPV Helpdesk on 01932 726622.
Will you still accept old ICE forms?	Old ICE forms will be accepted up to one week after our service commences. After this point, only BSPS ICE forms will be accepted.
We are not receiving results on ICE	Please contact the BSPS HPV Helpdesk on 01932 726622.
My request in ICE is showing as 'REC'. Where is my result?	The sample has been received and 'booked into' the BSPS laboratory information system, but the result of the test has not yet been received. The result will appear on ICE when complete.

Help Desk

Question	Answer
How do I contact the Help Desk?	Information and advice (including clinical advice) can be accessed via the Helpdesk, contactable on 01932 726622, or by email at:

	<p>asp-tr.bspshpv@nhs.net</p> <p>The Helpdesk is available Monday to Friday (excluding bank holidays) between 7 am – 7 pm.</p>
Where else can I get advice?	<p>There is information and advice on the BSPS website. The website also hosts an 'Ask the Expert' service.</p> <p>www.berkshireandsurreypathologyservices.nhs.uk</p>
Can I get results from the helpdesk?	<p>If you are unable to access results or have not received them please contact the helpdesk on 01932 726622 where you will be triaged to the correct department. Results will not be communicated by the Helpdesk team.</p>

Sample Taker

Question	Answer
How should samples be collected?	<p>Samples should be collected in Hologic ThinPrep pots. Please note that any samples collected in redundant SurePath pots will not be able to be tested.</p>
How are critically abnormal results communicated?	<p>A patient's GP will be urgently contacted if a sample has the following results code:</p> <ul style="list-style-type: none"> • 0 ?non cervical neoplasia • 5 ?invasive squamous cell carcinoma • 6 ?CGIN <p>The patient's local colposcopy department will also be contacted to arrange an urgent appointment for the patient.</p>
Is my patient eligible for a cervical sample?	<p>Please check 'Open Exeter' and see if they have been invited for a test. Please refer to screening service eligibility guidelines.</p>
How do I get a smear taker code?	<p>Please contact the South, Central and West Commissioning Support Unit at cervicalsampletaker.scwcsu@nhs.net to request a code.</p>

	It is very important that your smear taker code is recorded on all request forms.
What training do I require?	All sample takers must have completed their pathway training. For more information on the screening programme including guidance on training please visit https://phescreening.blog.gov.uk/2019/02/11/primary-hpv-screening-training-resources-launched/
I want to organise a lab visit but can't travel to BSPS	We plan to have a virtual tour on the sample taker database and YouTube for those who can't travel to us. Those who are able to visit St Peter's please call the BSPS HPV Helpdesk at 01932 726622 to arrange a visit.

Clinical

Question	Answer
How can I access clinical advice?	Contact the BSPS HPV Helpdesk on 01932 726622 for access to clinical advice.
How do I raise an issue/concern?	Contact the BSPS HPV Helpdesk on 01932 726622, or email asp-tr.bsps HPV@nhs.net
I require help understanding a result.	Contact the BSPS HPV Helpdesk on 01932 726622 for access to clinical advice.
How long will the results take?	Screening programme standard 'time to result' is 14 days from sample taken to result received.
How do I request a cervical screening test?	All tests should be requested using the BSPS HPV ICE system. HMR101 forms can be used where ICE is not currently available, but, where ICE is available, for clinical effectiveness reasons, this system must be used.
Are all samples having HPV tests?	Yes

Are positive HPV samples having cytology slides made?	Yes
How do I access historical results?	Historical smear results can be accessed by using 'Open Exeter'.

*If you have a question that hasn't been answered in these FAQs, please contact the BSPS HPV Helpdesk on **01932 726622** or by email at **asp-tr.bspshpv@nhs.net***